

WILLOW GLEN HIGH SCHOOL STANDARDS, POLICIES, AND CONTENT

Subject: United States History

Teacher: **Mr. Hilbert**

Text: The Americans

Required Materials: Paper, writing materials, binder

Communication: Willow Glen High School: 535-6330

Teacher's e-mail: jhilbert@sjusd.org

Teacher Website: <http://mrhilbert.weebly.com/>

1. Course Content and Standards:

There will be various divisions of American History from the Colonial Era through the 1980's grouped by theme, content, and ideas. The assigned text, The Americans, will be our guideline throughout the year.

2. Rules and Expectations Class/School:

Students are expected to know and adhere to all School and District policies and behavior standards outlined in the Student and Parent Information Handbook of San Jose Unified and the Willow Glen Student & Parent Handbook.

- Students will respect the possessions and ideas of others. No insults, taunts, or harassment will be accepted, ever.
- Students will bring the necessary materials to each class period.
- Students are expected to be courteous and attentive during class activities, discussions, and work periods.
- Students will keep their immediate area litter free, which means **NO FOOD, DRINK, OR GUM AT ANY TIME.**

Cheating will not be tolerated. Any student caught cheating will receive a zero and will be referred to the administration for further action. If you copy OR loan your homework to someone else in class, it is considered cheating.

3. Testing: Types/Frequency/Policy:

Major tests will be given upon the completion of each unit. They usually will occur every 2-4 weeks. They are a combination of short answer, essay, fill-in, and matching. Smaller quizzes will happen at least once a week. If a student knows that they will not attend the day of the test, it is up to the student to reschedule, otherwise the test is graded as an incomplete with a score of "0." Continual absences on testing days will not be tolerated and will be referred to the administration.

4. Homework: Frequency/Policy:

Homework counts for a great deal of the workload in this class. There will be homework 1-2 times a week! It can range from specific assignments to and /or notes taken on the chapters of the book along with the coinciding questions. Homework can also take the form of projects and reviewing for unit tests. Homework is checked/ collected at the beginning of the class period.

5. Research/Special Projects:

Certain units will have specific projects assigned that will either take the place of a major exam or will be used as an additional form of assessment. These projects will include individual and group assessments.

6. Absence/Make-up Work:

The student is responsible for making up any assignment missed during an absence. The student can get assignments from the Homework calendar, the homework hotline, an acquaintance in class, and lastly the teacher. With all of these safeguards, **A STUDENT SHOULD ALWAYS KNOW WHAT THE**

ASSIGNMENT IS! In case of a lengthy absence, please call the school or the Homework Hotline. Without an excused absence, homework will be considered late and will be marked down.

Late homework and class work will be accepted up to one day late and will be marked down 50% of the full value of the assignment.

Missed tests and quizzes must be made up by appointment and is the responsibility of the student. Tutorial and before school are the best times for making up work. Tests will be announced well in advance and a student will take a make-up test the next class if they were only absent for the test period. Make-up tests will undoubtedly differ from the original test. Chronic absences on test days will not be tolerated and the administration will be contacted to create an attendance contract.

If there are any questions or problems making up certain assignments, please see me. We can usually work out an acceptable timetable for turning in work, however, I believe that **athletics are never an excuse for late or missing work.**

7. Tardy Policy:

This class follows the Willow Glen High School policy of locking students out if they are late for class.

8. Participation:

All students will be expected to participate in class discussions and activities. Participation makes up 5% of the total grade; therefore, failure to participate will have a negative effect on your grade.

9. Written Work Format Policy:

All written work will be done neatly and legibly. If I can't read it, I can't and won't grade it.

All answers will be in complete sentences.

All Answers will be thorough and complete. You should use evidence, examples, and full explanations to develop your responses. Broad generalizations and weak or irrelevant answers will be marked down.

Spelling, neatness, and grammar **count at all times**. If you have access to word processing and a spell check program, you are vigorously encouraged to use it.

10. Assessment/Grading System: Grades are earned, not given. Grades are given as a percentage of the total points in class. The students will keep grade sheets and will receive computer printouts from the teacher to monitor their own to ensure clarity at report card time. Any student may request a grade check at the end of class and progress reports will be available to parents and coaches upon request.

100%-89.5% = A 89.4%-79.5% = B 79.4%-69.5% = C 69.4%-59.5% = D
59.4% and below F

QUESTIONS AND ASSISTANCE: I am available on campus from 5:45 to 2:45. I have child care after school so I am normally unavailable in the afternoons. I am willing to talk to a student at any time about their concerns. The best strategy is to see me after class to make an appointment to talk. We can meet before class, during Office Hours, or at Lunch. Do let not your questions slide, please ask!

11. Cell Phones: Cell phones are to be turned off and put away during the class. There will be times that we will use cell phones for academic activities and those will be made very clear. Cell phones used at unauthorized times will be confiscated and given to the administration. ALSO, in order to take the bathroom pass, the student will need to exchange the phone for the pass and it will be exchanged back for the pass immediately upon the student's return to class. There are no exceptions to this policy.

Mr. Hilbert Green Sheet

This sheet is to be read and signed by the student and parent and returned to the instructor. This sheet will be graded and will be kept for reference and review.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE GUIDELINES FOR THIS HISTORY CLASS, AND FULLY UNDERSTAND THAT I AM RESPONSIBLE FOR KNOWING AND ABIDING BY THEM.

Student Name: _____

STUDENT SIGNATURE _____ DATE _____

Parent/Guardian Name: _____

PARENT SIGNATURE _____ DATE _____